

# REQUEST FOR PROPOSAL (RFP)

## Sibona Ilanga Trust Project Implementation Plan for the De Aar Property - Community Resource Centre

Sibona Ilanga Trust is a Community Trust situated in the Area of De Aar, in the Northern Cape. The Trust is associated with the De Aar Solar Power. The Trust has, out of its research conducted in 2016/17; identified focus areas to support ongoing Socio-Economic Development in the area. The partnership is forged with the Community Based Organisations and Small Enterprise Businesses that operate in the areas.

The aim is to boost economic and social development and assist in the advancement of the disadvantaged communities within a 50km radius from the De Aar Solar Power. The Trust supports local community and economic development initiatives through grantmaking and capacity building of local organizations in the towns of De Aar, Hanover, Philipstown and Britstown.

The Trust wishes to develop the recently purchased property in De Aar, into a community resource centre and seeks service providers to submit a proposal of a Project Management Implementation Plan for this property. The Trust is committed to invest into this property over an extended period of time.

Below is a list of focus areas and the scope of work for the RFP that the Trust would like your company to send a proposal and quotation for, as per the criteria below.

### LIST OF FOCUS AREAS

- 1.Small business incubation
- 2.Enterprise development targeting young people, that links into a value chain for the supply of food products for community-based nutrition/agricultural programmes
- 3.Youth development
- 4.Skills development

### THE SCOPE OF WORK

The Trust would like to see the implementation with the following elements:

Develop a practical plan to start implementing a community resource centre with a clear and detailed process on what will be done including:

- 1.Recommended target groups and groups that we should work with.
- 2.Types of plans such as infrastructure development, functional spaces.
- 3.Cost estimate of 2024/25 budget to be given for this period and plan.
- 4.The approach of how you/we will do this.

### SITE LOCATION AND ACCESS

The old "Federated Timbers Property" on the Philipstown (R48) Road, De Aar.

### Proposed Guidelines and Requirements

- Proposals must be in electronic format.
- Electronic submissions in pdf format submitted to [joy@sibonailangatrust.co.za](mailto:joy@sibonailangatrust.co.za)
- The proposal must be signed by a duly authorised officer or agent of the company submitting the proposal.
- The proposal must include the methodology and team members the company intends to utilise to deliver the scope.

### Contact Details

Respondents may contact the following person for information or clarification of the details of this RFP.

**Joy Lange**

**Office: 021 003 9260**

**Mobile: 0719063949**

**[joy@sibonailangatrust.co.za](mailto:joy@sibonailangatrust.co.za)**

### Contract Terms

Sibona Ilanga Trust Trust will negotiate contract terms upon completion of the selection process. Kindly include your company's standard terms and conditions for such engagements in your proposal.

### Pricing Instructions

The RFP requires details of the time-based costing per resource and preference will be given to fixed cost proposals. Kindly include details of the following:

- Rate per person at each relevant level intended to be used;
- Any disbursements assumed.

### Evaluation criteria

The critical criteria for the evaluation of the Proposals will be the following:

- Value for Money proposition,
- Qualifications and experience,
- Ability to execute the exercise within 3 days and submit a report by
- BEE recognition level.



Sibona Ilanga Trust reserves the right to add extra evaluation criteria and to change the weighting of each criteria without notice.

**The closing date for complete proposals are due no later than 22 August 2024**

This RFP IS DATED 23 JULY 2024.

Successful and unsuccessful bidders will be notified on the 30 August 2024.

L.Silomntu | H. Radebe | K. Mbangula

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